

Senior Portraits 2022-2023

Senior Yearbook Deadline September 1, 2022

yearbook.brookhavenacademy@gmail.com

- Senior Information Sheet – REQUIRED BY ALL SENIORS
- Senior Formal Picture – REQUIRED BY ALL SENIORS
- Senior Casual Picture – REQUIRED BY ALL SENIORS
- Baby or Toddler Picture – REQUIRED BY ALL SENIORS
- Yearbook Ad forms, photos and payment or billing authorization

Congratulations on beginning your Senior Year! There are many things you will be planning over the summer to help make your senior year special. One item you will need to take care of this summer is Senior Portraits. These are used in the senior class pages of the yearbook as well as for official senior class programs such as Vespers, Mississippi Scholars, class composite, and any images the local newspaper may request. Please give yourself plenty of time to schedule and take your senior portraits. The yearbook staff will need these by **THURSDAY, SEPTEMBER 1**. Our deadlines for printing the yearbook start as soon as the school year begins.

The Senior Class section of the yearbook includes a formal, casual and baby picture of each senior. These photos are separate from the purchased Senior Ads in the back of the yearbook.

1. **Formal pictures:** (girls in a drape and boys in a tux) Brookhaven Academy has a contract with Johnny Smith (601-835-2551) for school pictures. If you choose someone other than Johnny Smith for your casual pictures, then you will need to schedule an additional appointment with Johnny to take your formal picture. After you proof your pictures you will need to let his studio know which picture you have selected. This also needs to be done by the **THURSDAY, SEPTEMBER 1** deadline. Johnny will hold all formals and send them to us at one time.
2. **Casual pictures:** You may use Johnny Smith and take this at the same time as your Formal picture, or you may schedule an appointment with the photographer of your choice. If you are choosing one picture as your senior casual photo and another as your senior ad, please make sure you or your photographer labels them as such so our staff knows which ones to use. Photos should be emailed to yearbook.brookhavenacademy@gmail.com or submitted by CD/DVD or flash/USB drive to the school office. Your photographer may email them directly for you. It is very important that the yearbook staff receives this picture by the **THURSDAY, SEPTEMBER 1 DEADLINE**.

Senior photos for the class pages must meet the following criteria:

- Photo must use portrait (vertical) alignment--not landscape (horizontal).
- Color photos only will be accepted--no black and white.
- Do not send a screen shot from your phone. The resolution will not be a high enough print quality.
- Do not send a "proof" from the photographer with watermarks, logos, or proof numbers.
- The yearbook staff has the right to crop photos.
- Wear appropriate clothing. Bathing suits, crop tops and shirtless are not appropriate.

3. **Senior baby picture:** A picture of each senior as a baby or toddler will also be included in the yearbook. Please select a baby/toddler picture and submit it to the yearbook by **THURSDAY, SEPTEMBER 1**. This picture needs to be submitted by CD/DVD, flash drive or email (yearbook.brookhavenacademy@gmail.com). If you need to scan it to a CD/DVD, Wal-Mart or Walgreens can assist you with this. If you are emailing the photo please place the senior's name in the subject line when you email it so we can recognize whom it belongs to. It is very important that the yearbook staff receives this picture by **THURSDAY, SEPTEMBER 1**.