

# Senior Yearbook Ad Information 2022-2023

---

**Due Date: THURSDAY, SEPTEMBER 1**

**\$225 full page or \$125 half page**

**ALL information and images** needs to be submitted by this date

It is time to start thinking about your Senior Ads for the yearbook. Many families choose to purchase more than one ad. The yearbook ad space is limited. Senior ads must be purchased **no later than THURSDAY, SEPTEMBER 1**. You may have this billed to your BA account. **ALL materials (correct images, completed forms, all ad wording, and billing information) must be turned in by the THURSDAY, SEPTEMBER 1** deadline.

If you are using a CD/DVD or USB drive, please place it in an envelope or ziplock bag with the Senior Ad Order Form so that all materials will be kept together. Please turn in a separate ad form for each ad purchased. Make sure to fill out the form completely and list all contact information in case we have any questions. The yearbook staff will work hard to create your ads to your specifications. If you have any questions please feel free to contact the school office and leave a message for Sherylyn Evans or contact me by email at [yearbook.brookhavenacademy@gmail.com](mailto:yearbook.brookhavenacademy@gmail.com) or [sherylynevans.ba@gmail.com](mailto:sherylynevans.ba@gmail.com) .

Your photos can be emailed to [yearbook.brookhavenacademy@gmail.com](mailto:yearbook.brookhavenacademy@gmail.com). All photos need to be submitted by email, CD/DVD, or USB drive. We will not be able to accept actual photos needing to be scanned. For best results the photos need to be a minimum of 1800x2400 pixels. If Johnny Smith is your photographer he will send all BA Seniors' images to the yearbook after the deadline date. It is your responsibility to make sure Johnny's office and the yearbook staff have the correct image numbers from Johnny. You will use the ad forms and the Senior Information Sheet to give this information to the yearbook staff.

Please limit the number of photos to be used on each ad to no more than four. Most ads work best with one main photo. In order for an image to be full page is must be a minimum of 1800x2400 pixels.

When you are selecting an image for a senior ad keep in mind you will want wording on the page. You may want to select an image that has background space around your senior so there is an area to place wording.

**Ad order form on back**

# Brookhaven Academy Senior Yearbook Ad Order Form 2022-2023

**\*PLEASE SUBMIT A SEPARATE FORM FOR EACH AD.**

**\*ALL AD INFORMATION (INCLUDING PICTURES) IS DUE BY THURSDAY, SEPTEMBER 1.**

Senior Name:		Ad Size: <input type="checkbox"/> Full Page \$225 <input type="checkbox"/> Half Page \$125	
Purchaser's Contact Information			
Purchased by:		Cell Phone:	
Email Address:			
<input type="checkbox"/> Payment Attached (Check made to Brookhaven Academy) or <input type="checkbox"/> Bill Account -- Account Name:			
Photos are: <input type="checkbox"/> emailed by purchaser <a href="mailto:yearbook.brookhavenacademy@gmail.com">yearbook.brookhavenacademy@gmail.com</a> <input type="checkbox"/> emailed by photographer <a href="mailto:yearbook.brookhavenacademy@gmail.com">yearbook.brookhavenacademy@gmail.com</a> <input type="checkbox"/> included on CD/DVD or USB drive (include with order form)		Photographer's Name and Phone:	
Photo file number or description:			
Ad wording:			
Special Instructions:			

*Yearbook Staff Use:*

<i>Photos:</i>		<i>Assigned to:</i>	<i>Page Number:</i>
<i>Received:</i>	<i>On List:</i>	<i>Bill to Office:</i>	<i>Complete:</i>

**\*ALL AD INFORMATION (INCLUDING PICTURES) IS DUE BY THURSDAY, SEPTEMBER 1.**